

Laptop Lending/Tablet policy (adopted 01.08.2024)

Patrons 18 years or older with a Wornstaff Memorial Public Library card with no fees may borrow a laptop/tablet.

Laptops/Tablets are available to Wornstaff Library card holders only.

Laptops/Tablets can be borrowed for two weeks and cannot be renewed.

Laptops/Tablets are available on a first-come, first-served basis, and only one laptop may be checked out at a time.

All Laptops/Tablets must be returned to the Circulation desk and not in the book drop.

Patrons are responsible all equipment and for damaged or unreturned Laptops/Tablets regardless of who has been using it under the care of the borrowing patron until it is returned to the library. Laptops/Tablets not returned will be considered stolen and will result in the accrual of the full replacement cost and reported stolen to police. All library borrowing privileges will be suspended under these conditions.

Damage/Missing Fees:

- Laptops returned damaged: \$1,000.00
- Missing or damaged power cord: \$30.00
- Missing mouse and/or dongle: \$15.00
- Missing case \$25.00
- Tablets
- Power cords
- case

Laptops/Tablets software and settings are as is and may not be altered, including, but not limited to installation of new software. Save any work to a flash drive or cloud storage or it will be lost. The Library is not responsible for any lost data or documents.

The Library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device. Any use of the device for illegal purposes, unauthorized copying of copyright protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.